

Mandatory Attachments Required

1. Draft Partnership Agreement
2. Last two years annual accounts
3. Insurance cover – evidence that adequate levels of indemnity are in place.
4. Banking arrangements – details of a separate project account or dedicated cost centre.
5. Lead Partner Organisational Chart
6. VAT Registration Certificate
7. Tax Clearance Certificate/Certification of Tax Compliance
8. Lead Partner Constitution
9. Budget Rationale
10. Risk Register
11. Financial Management